

CHECKLIST OF LOAN REQUIREMENTS

Credit Corporation Finance Ltd
 Credit House | Cuthbertson Street
 P.O Box 1787,
 Port Moresby
 N.C.D | 121 | Papua New Guinea



Thank you for your interest in Credit Corporation Finance Ltd. In order to establish you as a customer, you will need to provide us with various loan requirements. The checklist below contains details of the types of documents we may require. Further information may be collected from you to support the establishment process, if required.

INDIVIDUAL & NON – INDIVIDUAL CUSTOMERS

Customer Name:					
Loan Type:	<input type="checkbox"/> Chattel Mortgage (CM)	<input type="checkbox"/> Commercial Variable	<input type="checkbox"/> Lease Finance		
Type of Customer (Tick boxes below)					
a)	<input type="checkbox"/> New	<input type="checkbox"/> Existing			
b)	<input type="checkbox"/> Individual	<input type="checkbox"/> Joint	<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Corporate	<input type="checkbox"/> Other:

Mandatory Documents

Identification	Documents	
Two (2) of any of the following forms of identification	All copies of documents are acceptable and should be current unless otherwise stated.	
Primary Photographic Identification Documents	<input type="checkbox"/> National Identification Card (All Countries)	<input type="checkbox"/> Application Form – filled, signed and dated
	<input type="checkbox"/> Passport (All Countries)	<input type="checkbox"/> Quotation - valid quotation on motor vehicle/s & equipment to be purchased
	<input type="checkbox"/> Driver's Licence (All Countries)	<input type="checkbox"/> Letter of Employment or copy of employment contract
	<input type="checkbox"/> Superannuation Identification Card	<input type="checkbox"/> Current Payslips – at least four (4) are required
Primary Non-Photographic Identification Documents (Certificates)	<input type="checkbox"/> Birth Certificate*	<input type="checkbox"/> Cash flow Forecast with detailed notes and assumptions
	<input type="checkbox"/> Marriage Certificate	<input type="checkbox"/> Personal Assets & Liabilities (refer application form)
	<input type="checkbox"/> Certificate of Christening or Baptism	<input type="checkbox"/> Proof of Savings – Bank statements from the last six (6) months
	<input type="checkbox"/> Other:	<input type="checkbox"/> Details of any Existing Loan Arrangements with other finance companies or banks
Secondary Identification Documents (References) - Only in combination with primary documentation	<input type="checkbox"/> Reference from Church Leader	<input type="checkbox"/> Proof of Paid Insurance – noting Credit Corporation as an interested party
	<input type="checkbox"/> Reference from Commissioner of Oaths	<input type="checkbox"/> Click or tap here to enter text.
	<input type="checkbox"/> Reference from Community Leader	<input type="checkbox"/> Click or tap here to enter text.
	<input type="checkbox"/> Other:	<input type="checkbox"/> Click or tap here to enter text.

Supporting Documents (Our Lenders should highlight which of the following are relevant for your case.)

- Company Profile – history of company, details of management, skills and capabilities and nature of business
- Certificate of Incorporation
- Company Returns, etc...confirming shareholders & directors
- Contract letters relating to work projects
- TIN Certificate
- Financial Statements (Profit & Loss)
- Fixed Asset Register

*Please note: We may require a deposit.

Should you have any questions, please do not hesitate to contact our Lending Team on Telephone number +675 3217066 or email finance@creditcorporation.com.pg